

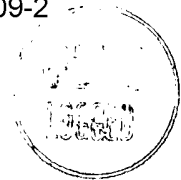
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OTE 87-6708

13 JUL 1987

MEMORANDUM FOR: Deputy Director for Science and Technology

VIA: Deputy Director for Administration

FROM:



Director of Training and Education

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SUBJECT: Science and Technology Institute

1. The Office of Training and Education has established a Science and Technology Institute, which will conduct the training program for the DS&T and sponsor training in substantive S&T subjects for the Agency as a whole. It was only a matter of time before the DS&T training program, begun in earnest in 1984, developed into a major OTE effort. It has now grown sufficiently to warrant being established as a separate unit, and the S&T Institute is the result.

2. The S&T Institute will be housed within the Intelligence Training Division, which also encompasses the Analysis Training Branch (which conducts the DI training program), the Topical Issues Branch, and the Soviet Realities Institute. We envision the Institute building on the existing S&T Training Program by focusing its initial efforts in three areas:

- Training and developing S&T professional officers, which will include the DS&T CT program and a range of skills courses.

- Training project managers and COTRs.

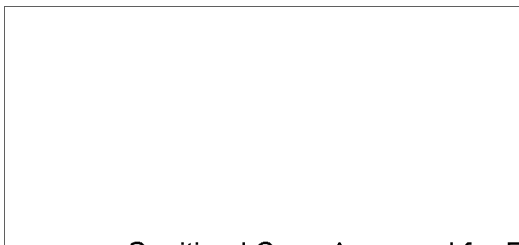
- Providing seminars and tutorials, both in the classroom and via broadcast programs including National Technical University, on S&T topics of interest to Agency scientists and engineers.

3. DS&T assistance--in the form of guidance and officers on rotation to assist in conducting courses--is what enabled the program to grow to the point that the Institute is feasible. OTE is providing additional personnel and financial resources to the S&T program, but continued support from the DS&T is necessary if the Institute is to succeed.

- First, we need a clear idea of whether our priorities--as outlined here--reflect the DS&T's needs. Any comments you have at the outset will be appreciated, and we will follow up with discussions with DS&T Offices.

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- Second, we will need a few good people on rotation from the DS&T to help conduct the program and to give it credibility. We currently have three officers on rotation and would like to have two more. (I firmly believe that a tour in Training should be viewed as a developmental assignment. A person really learns what he is required to teach, and such an assignment offers many opportunities for broadening perspectives.)

4. Intelligence Training Division has experienced considerable growth over the past year or two, and its mission has expanded beyond its initial focus on training DI analysts. With that in mind, and in the belief that the DS&T would profit from having one of its own senior officers helping to oversee the program, OTE invites the DS&T to nominate a deputy chief for the Division. We see the position as requiring a GS-15 officer with a fairly broad view of the Agency and previous managerial experience.

5. Attachments to this memorandum present a schematic look at the S&T Institute's proposed program, set out the specific courses that will be offered, and show the proposed staffing for the Institute. We will be happy to answer any questions you might have about the Institute's proposed program or staffing.

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Attachments:

- a. STI Courses
- b. STI T/O

C/ITD/OTE: (8July87)

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